

# **Privacy Notice of HS Elektronik Systeme GmbH**

The HS Elektronik Systeme GmbH ("HSG") informs you about your data privacy related rights in accordance with Art. 14 DS-GVO with this privacy notice.

#### Controller of the processing

You can reach HSG as well as the legal representative of HSG as follows:

HS Elektronik Systeme GmbH Anton-Jaumann-Industriepark 10 86720 Nördlingen Phone: +49-9081-898-0

Fax: +49-9081-898-234 Email: info-noerdlingen@collins.com

You can reach the data privacy officer as follows.

HS Elektronik Systeme GmbH Data Privacy Officer Anton-Jaumann-Industriepark 10 86720 Nördlingen Phone: +49-9081-898-0

Phone: +49-9081-898-0 Fax: +49-9081-898-234

Email: hsg-datenschutz@collins.com

# Purpose and legal basis for the processing

HSG processes your personal data in compliance with the European General Data Privacy Regulation (DS-GVO), the new Federal Data Protection Act (BDSG) and all other relevant laws.

HSG processes your personal data for the purpose of fulfilling pre-contractual and contractual purposes (e.g. fulfillment of employment contracts and supply agreements). The legal basis for the processing in this case is Art. 6 sec. 1 lit. b DS-GVO. Insofar as special categories of personal data are required for this purpose (e.g. health data when concluding employment contracts), HSG obtains your consent in accordance with Art. 9 sec. 2 lit. a in connection with. Art. 7 DS-GVO. A given consent can be revoked at any time. This also applies to the revocation of declarations of consent, which have been issued to HSG prior to the application of the DS-GVO, which means prior to the 25.05.2018.

In addition, HSG processes your personal data in order to fulfill legal obligations, such as regulatory requirements or commercial and tax-related retention requirements. The legal bases for the processing in this case are the respective legal regulations in connection with Art. 6 sec. 1 lit. c DS-GVO.

HSG also processes your personal data in order to safeguard the legitimate interests of HSG or third parties (e.g. to ensure the business operation and avoid legal violations). The legal basis for processing in these cases is Art. 6 sec. 1 lit. f DS-GVO.

In addition, HSG processes your personal data in an employment context (e.g. application, conclusion of employment contracts). The legal basis for the processing in this case is Art. 88 DS-GVO in connection with § 26 sec. 1 BDSG.

If HSG wishes to process your personal data for a purpose not mentioned above, HSG will inform you in advance within the scope of the legal provisions.

#### Categories of personal data

#### Identification data

HSG processes identification data. These are indications by which a person is determined or determinable, such as first and last name, address, date and place of birth, nationality, identity card and passport number, email address and telephone number.

#### Individual data

HSG processes individual data. These are indications, which provide information about the personal, social or occupational status as well as activity-related aspects of a person, such as a photo, function and operational history as well as logging data.

#### Other data

HSG also processes other data. This is information, which is comparable to the categories described above, but does not fall into any of the above categories.

#### Categories of recipients of personal data

#### Internal employees

Within HSG, only employees have access to your personal data, for which the access is required to fulfill the respective purpose.

### Corporate group

Specialized areas of the corporate group of HSG process your personal data in exceptional cases, if this is required for the respective purpose. This transfer to a third country is guaranteed by binding, corporate rules, which you can obtain upon request at the address described above.

# External service providers

HSG uses external service providers to fulfill contractual and legal obligations. An overview of the service providers used by HSG, with whom a data processing agreement has been agreed, can be obtained on request at the address described above.

# Other recipients

In addition, HSG may transfer your personal information to other recipients, such as government agencies, for compliance with regulatory reporting requirements (e.g. regulatory or criminal prosecution authorities).

#### Source of personal data

Your personal information is provided either directly by you, from publicly available sources, or is provided to HSG on the basis of a business relationship (e.g. suppliers, customers, and service providers).

# **Duration of data storage**

HSG deletes your personal data as soon as the personal data is no longer required for the purposes described above. It may happen that personal data



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is kept for the time in which claims can be asserted against HSG (statutory limitation period of three or up to thirty years). In addition, HSG stores your personal data as far as HSG is legally obliged to do so. Corresponding periods for duties of proof and retention arise, inter alia, from the Commercial Code, the Fiscal Code of Germany and the Foreign Trade and Payments Act. The storage periods are set thereafter for periods up to 30 years.

#### Automated individual decision-making

HSG does not use automated individual decision-making (incl. profiling in accordance with Art. 22 DS-GVO).

#### Rights of the data subject

You can ask for information about your personal data stored by HSG under the address described above. In addition, under certain circumstances, you may request the rectification or erasure of your personal data. You may also be entitled to restrict the processing of your personal data and to have the right to disclose your personal data in a structured, common and machine-readable format.

#### Right to object

You have the right to object to the processing of your personal data on the basis of your consent, without affecting the lawfulness of the processing by HSG on the basis of the consent until the revocation.

If HSG processes your personal data in order to safeguard legitimate interests, you can object to this processing, if your particular situation gives rise to reasons that prevent its processing.

# Right to lodge a complaint

You have the possibility, to lodge a complaint to the data privacy officer described above or to the supervisory authority. The responsible supervisory authority for HSG is:

Bavarian Commissioner for Data Privacy P.O. 22 12 19 80502 Munich

## Data transfer to a third country

Should HSG transfer your personal data to companies outside of the European Economic Area (EEA), HSG will do so only, if an adequate level of data protection is confirmed by the European Commission or if other appropriate data protection safeguards exist (e.g. binding corporate data protection rules or EU standard contract clauses).